

St Dogmaels Community Council

Grant Application Form

If you have queries with regard to completing the form please contact the Clerk to the Council who will be happy to advise.

The Council would prefer to provide financial assistance towards specific projects, events or purchases of equipment which provide direct benefit to the Community of St Dogmaels and its' residents. However, it will also support ongoing revenue costs if an organisation can demonstrate its lack of funds and the adverse effect on St Dogmaels and its residents if the organisation is unable to continue or is hampered by lack of funds.

Applications will only be accepted from charitable and non-profit making organisations. The council regrets that applications from commercial organisations or individuals will not be considered.

The Council now accepts joint applications. If you are applying with one or more partners, please make sure that:

- All partners are listed on the application form, and
- Contact details for each partner are included.

This ensures that your joint application can be considered.

Section A – Please tell us about your project / event or organisation

1. Name of Organisation

2. Please describe below (please attached additional sheets if required) the project/ event you are applying for funding for or the reasons why your organisations requires funds

Section B – Budget

The Council would like to know:

A The total cost of the project / event or funds required by the charity or organisation

B The amount of grant funding you are asking for from St Dogmaels Community Council

C *It would help* if you also state what money your charity / organisation is putting into the project/ event (this might be from funds you hold in your accounts or a payment from members to subsidise the cost of the project / event (i.e. members might pay something towards the cost of hiring a bus, a meal etc, whilst you are looking for help to cover all or part of the remaining costs))

D Are you are asking for grant funding from other source(s) and if so how much

A	Total cost of project / event for funds required	£
B	Amount of funding requested from St Dogmaels Community Council	£
C	Money for the project / event , such as from you own funds or a charge for the event to members etc	£
D	Are you asking for grant funding from other source(s) and if so how much	£

What will you do if you can't cover the cost of the project?

Tell us how you would adapt the project if you don't get all of the funding you need or whether you would not go ahead with the project.

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In the event you do not use funding, as detailed in this application, provided by St Dogmaels Community Council it should be refunded to the Council.

I/ we agree that grant funding provided by St Dogmaels Community Council will be acknowledged in any publicity, advertising, or promotional materials related to the activity or project supported by the grant(s).

Section C – About You

1. Name and Address of Lead Organisation

Name	
Address	
Postcode	
Telephone	
Email	

Bank Account Name if different from above	
Sort Code	
Account no	

2. Please give details of the main contact person for this project.

Name	
Address	
Postcode	
Telephone	
Email	

3. Please give names of the following officers.

Chairman	
Secretary	
Treasurer	

4. Please attached your MOST RECENT audited or certified accounts (must not be more than 18 months old). Please ensure that the accounts refer to your local branch only.

Accounts attached

New organisations / groups should attach an estimate of projected income and expenditure.

Estimate attached

5. If applicable please supply the constitutional document that governs you organisations / groups

Constitution attached

Other policies relevant to this application

6. Have you previously had funding from St Dogmaels Community Council

Year	Purpose	Amount

Section D - Data Protection

Data protection: for the Council's data protection policy please go to: stdogmaels.org

Please be aware that the information contained in this form will be shared with Council staff and elected members in order to process your application.

The name of groups or organisations and sum requested/granted will be included in a list of published applicants and will be included in the Council's published minutes and accounts.

Section E - Declarations

	I confirm that where the application applies to property or a site the organisation / group owns or has the appropriate permissions from the owners to undertake any works involved on the property which might constitute part of this application
	I confirm that I have the authority to sign this application on behalf of the named groups / organisations

	I confirm that the information in the application is true and correct
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Signed		Please print your name	
Position in organisation		Date	

Section F – Partner Organisations

Partner Organisations (please complete for each partner organisation using separate sheet if necessary)

Name	
Address	
Postcode	
Telephone	
Email	

Signed		Please print your name	
Position in organisation		Date	

Please return this application to The Clerk,
St Dogmaels Community Council, PO Box 103, Llandysul SA44 9BH
E-bost/E-mail: clerk@stdogmaelscc.gov.wales
with all necessary supporting information.